



Cassia County Board of Commissioners

REGULAR MEETING NOTICE & AGENDA

Monday, July 28, 2025

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

Posted on: 7/25/2025 4:34 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/83991410304?pwd=XMzAgvAZHbuYbaP5Wo7cZ1WswRGdTX.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports and correspondence
- 5) Approval of payables
- 6) Review and approval of Alcohol license requests (including but not limited to) for:
 - a. Cassia County Fair Board & Rodeo - Draft beer, Bottled/canned beer ON premises, Wine by the drink
 - b. El Jefazo Mexican Grill - Bottled/canned beer ON premises, Wine by the drink
 - c. El Toro Taqueria - Bottled/canned beer ON premises, Wine by the drink
 - d. Magic Water Store - Bottled/canned beer OFF premises
 - e. Shakers - Declo Liquor, Draft beer, Bottled/canned beer OFF and ON premises, Retail wine, Wine by the drink
- 7) Personnel Matters: Including but not limited to Change of Status requests
- 8) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 9) Discuss and approve termination of Joint Mini-Cassia Public Defenders Agreement
- 10) Execute Resolution No. 2025-015 adopting Cassia County Personnel Policy as amended July 23, 2025
- 11) Review and approve Cassia County Fair Agreement with City of Burley regarding fire code and parking
- 12) Approve notice regarding employee Cassia County Fair Parade leave
- 13) Review and approve request of Burley District Grazing Board for Taylor Grazing Act Funds

TIME SPECIFIC ACTION ITEMS

- 14) 9:20 AM Periodic update report from Veteran's Service Officer
- 15) 9:30 AM Executive Session pursuant to Idaho Code §74-206(1)(b) – to discuss personnel matters
- 16) 10:00 AM Department Head Reports Including Budgetary Updates
- 17) 10:55 AM Review and approve file serve replacement for Sheriff's Office – I.T. Dept
- 18) 11:00 AM Review and approve purchase of safety items and accessories from Young Powersports - Horak

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Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302

- 19) 11:05 AM Review and authorize account with Local Government Investment Pool (LGIP) for Public Defender Trust – Treasurer
- 20) 11:10 AM Jones Construction – discussion of building related items
- 21) 11:30 AM Review and approve FY2026 County and Road and Bridge budgets for publication
- 22) 11:40 AM Auditor's Quarterly Report
- 23) 11:45 AM Reports from USFS and BLM

UNFINISHED BUSINESS ACTION ITEMS

- 24) Proposed County building discussion
 - a. Determination of architectural, engineering, construction management and other related matters in advancing the building process.
 - b. Decision on exterior finish
 - c. Determination of preferred parking site plan.
 - d. Discuss parking considerations for Judicial Center and Courthouse both during and at the conclusion of construction.
- 25) Adjourn

Next regular meeting of the BoCC Monday, August 4, 2025